



# Water Well Application

**Office use only:**  Approved  Denied **Date:** \_\_\_\_\_ **Initials:** \_\_\_\_\_

Please complete application in its entirety (as applicable) and return with any required documentation along with appropriate fees to: Panola County Groundwater Conservation District, 419 W. Sabine St. Carthage, Texas 75633, online at [www.pcgcd.org](http://www.pcgcd.org) or via email at [district@pcgcd.org](mailto:district@pcgcd.org).

**PLEASE NOTE:** Any application that is incomplete will not be deemed administratively complete and processed by PCGCD until all required information is provided. Water wells that are drilled, altered, completed and/or operated without PCGCD approval can be forcibly plugged by PCGCD, and civil penalties up to \$10,000 per day per violation can be charged to the water well owner, water well driller, or both. All administratively incomplete applications will expire if not completed in 90 days from the day the District requests information or clarification or upon conclusion of an extension granted by the General Manager of the District.

**FOR PERMIT APPLICANTS:** In accordance with District Rule 3.7(e), the information provided by the permit applicant in the spaces below will be incorporated into the permit if a permit is issued by the District. The permit will be granted on a two (2) year basis or five (5) year basis for grandfathered permits and is contingent upon the accuracy of the information supplied in this application. A finding that false information has been supplied is grounds to refuse or deny the application or for immediate revocation of the permit.

**METERING REQUIREMENTS:** As required by District Rule 6.1(a) (1-3) the following wells shall be equipped with a meter or a flow measurement device: (1) All new, non-exempt wells; (2) existing wells that have been substantially altered to become non-exempt; (3) a well which produces water that is sold or leased to another person or entity; (4) a well used to supply water for active oil & gas drilling or exploration operations; (5) a well authorized under permit issued by the Railroad Commission of Texas under Chapter 134 for mining activities; (6) monitor wells; (7) remediation wells and (8) aquifer storage and recovery wells. The meter shall operate on the well to measure the flow rate and cumulative amount of groundwater withdrawn from the well to be submitted quarterly to PCGCD.

**PLUGGING REQUIREMENTS:** No water well plugging can commence until the application has been processed and written approval has been provided. Once approval is provided, the District must be notified at least 24 hours prior to initiation of the plugging operation by phone, email, regular mail, fax, or in person.

**PURPOSE OF APPLICATION:** (Check all that apply)

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> drill/register a new well | <input type="checkbox"/> drill a replacement well | <input type="checkbox"/> register an existing well |
| <input type="checkbox"/> alter an existing well    | <input type="checkbox"/> operating permit         | <input type="checkbox"/> permit renewal            |
| <input type="checkbox"/> grandfathered use permit  | <input type="checkbox"/> permit amendment         | <input type="checkbox"/> plugging a well           |

**APPLICANT/WELL OWNER:**

Well Owner Name (First, MI, Last) \_\_\_\_\_ Phone number \_\_\_\_\_ Email address \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact person (if different from applicant) \_\_\_\_\_ Phone number \_\_\_\_\_ Email address \_\_\_\_\_

**WELL DRILLER AND PUMP INSTALLER:**

Drilling Company Name \_\_\_\_\_

Driller Name (First, MI, Last) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Email \_\_\_\_\_

Phone Number \_\_\_\_\_

Driller License Number \_\_\_\_\_

Pump Installer Name (First, MI, Last) \_\_\_\_\_

Phone Number \_\_\_\_\_

Installer License Number \_\_\_\_\_

**WATER WELL LOCATION:** (Please provide specific directions to water well site and a physical address where water well is located. Attach a copy of the property plat or some type of map with the well site accurately located. Deed or other proof of ownership may be required.)

Well Name: \_\_\_\_\_

Latitude (NAD\_ 1983) \_\_\_\_\_

Longitude (NAD\_1983) \_\_\_\_\_

Survey Name \_\_\_\_\_

Total Acreage of Property \_\_\_\_\_

According to Rule 3.4(d) of the District Rules, all new wells must be drilled within 30 feet (10 yards) of the location specified in the registration or permit application.

**WATER WELL SPECIFICS:** (Circle Yes or No)

Is/will this well be used for more than one household? **Y / N** If yes, how many households? \_\_\_\_\_

Is/will the well be connected to a crop irrigation system? **Y / N** If yes, how large of an area is irrigated? \_\_\_\_\_

Is/will the water from this well be discharged into a pond or impoundment or used for hydraulic fracturing? **Y / N**

Is/will the water from this well to be used in conjunction with other water wells within a ¼ mile radius? **Y / N**

If yes, how many wells? \_\_\_\_\_

If yes, please list below: (use additional paper if needed)

Water well Name: \_\_\_\_\_ Latitude \_\_\_\_\_ Longitude \_\_\_\_\_ GPM \_\_\_\_\_

Water well Name: \_\_\_\_\_ Latitude \_\_\_\_\_ Longitude \_\_\_\_\_ GPM \_\_\_\_\_

Water well Name: \_\_\_\_\_ Latitude \_\_\_\_\_ Longitude \_\_\_\_\_ GPM \_\_\_\_\_

**WELL DATA:**

Method of withdrawal from well/type of pump:  Turbine  Submersible  Windmill  Other

Please specify other method: \_\_\_\_\_ Proposed/Actual Total Depth of Well: \_\_\_\_\_

Borehole Diameter: \_\_\_\_\_ inches Static water level from surface (feet): \_\_\_\_\_

Screen: From \_\_\_\_\_ feet to \_\_\_\_\_ feet Casing Material: \_\_\_\_\_ Casing Inside Diameter: \_\_\_\_\_

Distance from the nearest property line: \_\_\_\_\_ feet Distance to nearest septic system: \_\_\_\_\_ feet

Proposed/Existing pump size: \_\_\_\_\_ HP Capacity to Produce: \_\_\_\_\_ gpm

Estimated rate at which water will be withdrawn: \_\_\_\_\_ gpm Depth to pump: \_\_\_\_\_ feet

**\*Note that wells equipped to produce 150 gallons per minute or more must provide a Hydrogeological Report meeting the requirements of District Rule 3.9(c). Applicants required to complete a Hydrogeological Report must publish notice in the newspaper in accordance with District Rule 3.9(d).**

**WELL USE:** (Please all that apply) Exempt

- 1.) A water well used solely for non-wasteful domestic purposes.
- 2.) A water well used for livestock or poultry as defined by Rule 1.1 on a tract of land greater than 10 acres, and is not capable of producing 25,000 gallons or more per day.
- 3.) A water well used for agricultural irrigation as defined by Rule 1.1 on a tract of land less than 5 acres, and is not capable of producing 25,000 gallons or more per day.
- 4.) A water well used solely to supply water for a rig that is actively engaged in drilling or exploration operations for an oil or gas well permitted by the Railroad Commission of Texas.
- 5.) A water well authorized under a permit issued by the Railroad Commission of Texas under Chapter 134, Natural Resources Code, or for production from such a well to the extent the withdrawals are required for mining activities regardless of any subsequent use of the water.
- 6.) A monitoring well, which is a water well installed to measure some property of the groundwater or the aquifer that it penetrates, and does not produce more than 5,000 gallons per year.
- 7.) A remediation well, which is a water well that is used solely to remove or remediate contaminated water.
- 8.) A well used for an aquifer storage and recovery project.
- 9.) A well which has the capacity to produce 25,000 or more gallons per day.

**If you chose #9 above, complete the remaining questions on the form. If not, go to the end of the form and sign.**

**WELL USE DATA:**

Duration of time water is expected to be put to beneficial use under the permit:

- Temporary/short-term use                       Seasonal use                       Continual use

Quantity of water to be produced by this well annually (please specify in gallons): \_\_\_\_\_

Nature and purpose for which water produced from the well will be used: \_\_\_\_\_

Water withdrawn under the permit will be put to beneficial use at all times:     Yes                       No

Is the Applicant a retail public utility as defined by Section 13.002 of the Texas Water Code? Y/N \_\_\_\_\_

If YES, list subdivision(s), CCN service area, or the governmental entity boundaries that the existing well will service: \_\_\_\_\_

Will the groundwater withdrawn under this permit be used in conjunction with another Operating or Grandfathered Use Permit? Y/N \_\_\_\_ If yes, explain: \_\_\_\_\_

Will the groundwater withdrawn from the well be resold, leased, or otherwise transferred to others? Y/N \_\_\_\_\_

If YES, please provide the location to which the groundwater will be delivered: \_\_\_\_\_

Initial each blank to acknowledge submission/compliance with the following statements: (These must be initialed and fees paid for an application to be deemed administratively complete.)

\_\_\_\_ A. If the well owner/operator is different than the owner of the property on which the well is located, attach documentation establishing the authority to operate the well for the proposed use;

\_\_\_\_ B. A location map showing the proposed well location and, if applicable, an alternative well location meeting the District's minimum spacing and location requirements, and showing all wells in existence within a quarter (1/4) mile radius of the location of the well. (If possible, please provide location map on a 7.5 minute United States Department of Interior Topographic Map and/or provide the latitude and longitude coordinates of the well location as measured by a calibrated GPS instrument);

\_\_\_\_ C. If available, a legal description, such as survey information, maps, and/or metes and bounds descriptions, of the tract of land on which the well or well system is located;

\_\_\_\_ D. A water conservation plan or sign here as a declaration that the applicant will comply with the District's Management Plan: \_\_\_\_\_ (Applicant's signature);

\_\_\_\_ E. A drought contingency plan if the applicant is required to prepare a drought contingency plan by other law;

*(Continued on next page)*

- \_\_\_ F. If water is to be sold, leased, or transferred to others, whether inside or outside the District, attach legal documents establishing the right for the water to be sold, leased, or transferred, including but not limited to any contract for the sale, lease, or transfer of water;
- \_\_\_ G. If water is to be transferred outside the boundaries of the District (Panola County), please provide explanation and documentation relevant to the following: (1) availability of water in the District and in the proposed receiving area during the period for which the water supply is requested; (2) projected effect of the proposed transport on aquifer conditions, depletion, subsidence, or effects on existing permit holders or other groundwater users within the District; and (3) how the proposed transport is consistent with the approved regional water plan and certified district management plan;
- \_\_\_ H. Applicant will comply with the District's Rules and all groundwater use permits and plans pursuant to District's Rules;
- \_\_\_ I. Applicant will comply with all District well plugging and capping guidelines and report closure to the District and the appropriate state agencies; and
- \_\_\_ J. The District shall provide the applicant with notices to be provided by the applicant to all property owners and all well owners of existing registered or permitted wells within 1/4 mile radius of the well(s) that are the subject of the application. The applicant shall provide certificates of mailing to the District to document notifications were mailed. Notice provided to property and well owners must meet the requirements in District Rule 3.9(c). Please note that you may provide one notice for a Drilling Permit Application and an Operating Permit Application at the same time by attaching this application.

**PLUGGING METHOD:** Please describe below the plugging method and attach a diagram.

**FEES: For all Drilling and Plugging Applications a \$100.00 report deposit is required from the driller at the time of submittal. If the well report or plugging report is timely submitted to the District, the District will return the report deposit in full.**

I certify that, as the Applicant, I am the owner of the well which is the subject of this Application, or the Authorized Agent of the well owner. Additionally, I certify that each and all of the statements and information contained herein are true and correct to the best of my knowledge and belief. Moreover, I agree to fully comply with the terms of the Panola County Groundwater Conservation District's enabling legislation, the rules of the District, and any water well plugging application requirement that may be requested pursuant to this Application. I understand that failure to comply with the rules of the District and failure to properly plug the water well that is the subject of this Application can result in enforcement by the District.

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<b>Signature of Well Owner or Agent</b>	<b>Date</b>	<b>Printed Name</b>	<b>Title</b>
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<b>Signature of Driller</b>	<b>Date</b>	<b>Printed Name</b>	<b>Title</b>
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Please return this complete form to:  
 PCGCD  
 419 W. Sabine St.  
 Carthage, TX 75633  
 Phone: 903-690-0143 Fax: 903-690-0135  
 Email: [district@pcgcd.org](mailto:district@pcgcd.org)  
 Website: [www.pcgcd.org](http://www.pcgcd.org)